

## **Tips for writing the research project to be submitted in the application file**

The research project must be **3 pages maximum** for the presentation of the project with an additional full page for the selective bibliography, **a total of 4 pages**. It must have a title (12 words maximum) and 4 parts in the following order:

**The title:** It must be as precise as possible, although provisional. It is a job title that is requested. This must indicate the **subject**, the **location** and **the time frame (including chronological boundaries)** of the project.

### **1. Presentation of the subject**

In this first part (maximum 1 page), present the subject, starting with an **explanation of the title**. Then describe the **research issues**. The objects of the investigation must be precisely specified (the work must be based on sources: writings, images, objects, buildings). It is necessary to put in perspective the specificity of the subject, why it is interesting for this area of research, and what makes it possible to consider its treatment as a contribution to the more general field to which it is attached. By this, the candidate must specify their personal contribution and avoid making a simple compilation.

### **2. Conceptual Framework: What has already been written on the subject**

In this second part (maximum 1 page), it is necessary to present the **fundamental references (books, articles, others)** of the research question, those which explain the fundamentals of the context of the research and provide a framework for the research. Do not list these references but explain what they bring.

### **3. Presentation of sources and method of the work**

In this section (maximum 1 page), the **sources** of the proposed research should be presented in the form of a list (public and private archives, oral interviews, direct observations, objects studied, corpora of images, etc.). It is then necessary to propose a working method (study of texts, study of image, statements, interviews, realization of cards, etc.).

### **4. Selective bibliography**

In this section (maximum 1 page), it is worth mentioning at least twenty bibliographical references related to the subject. For writing this part, comply with the **attached conventions**. Respect punctuation and typography (italic, roman, quotation marks, abbreviations, etc.)

## ***Bibliographic Norms***

### **Note:**

**1. Pay Attention to punctuation, especially commas and points. Commas separate the different indications. Periods end the sentences and mark the abbreviations.**

**Ex: page is written: p.**

**volume is written: vol.**

**direction is written: dir.**

### **2. Comply with italics and quotation marks**

#### Printed publications

Surname, first name, *Title (in italics)*, Place of edition, Name of publisher, date of edition + page (s) if it is a quotation.

Example: Pestre Dominique, *Introduction au Science Studies*, Paris, La découverte, 2006.

#### Collective printed publications

All writers who directed the work are indicated by following their names of (dir.) When the work is French and (ed.) Or (eds.) when it is English.

Example: Roberts, Lissa, Schaffer, Simon, Dear, Peter (eds.), *The Mindful Hand. Inquiry and invention from the late Renaissance to EarlyIndustrialization*, 2007.

Example: Hilaire-Pérez Liliane, Simon Fabien, et Thébaud-Sorger Marie (dir.) *L'Europe des sciences et des techniques*, Rennes, PUR, 2016.

#### Article published in a collective publication

Surname, first name, « Title of the article in quotation marks », in NAME of the director of the publication, first name followed by (ed. or eds. if the book is in English), Title of the collective work (in italics), place of publication, name of the publisher, date, and page (s) of the beginning and end of the article.

Example: Dubourg-Glatigny Pascal, « Les fondements académiques de la science de la construction » dans Becchi Antonio, Rousteau-Chambon Hélène, Sakarovitch Joël (dir.), *Philippe de La Hire 1640-1718. Entre architecture et sciences*, Paris, Picard, 2013, p. 237-240.

#### Article published in a periodical or journal

Last name, first name, « Title of the article in quotation marks », *Name of the journal (in italics)*, volume number of periodical or journal, date, page (s) of the beginning and end of article.

Example: Febvre Lucien, « Réflexion sur l'histoire des techniques », *Annales d'histoire économique et sociale*, t. 7, n° 36, 1935, p. 531-535.

#### PhD Dissertations and Master's theses

Surname, first name, title in quotation marks, thesis or dissertation, discipline or specialty, university, department, year of defense, number of volumes, possibly number of pages.

Example: Bienvenu Gille., « De l'architecte voyer à l'ingénieur en chef des services techniques. Les services d'architecture et d'urbanisme de la ville de Nantes du

XVIII<sup>e</sup>siècle au XX<sup>e</sup> siècle », thèse d'histoire de l'art, Université Paris 1 Panthéon Sorbonne, 2013, 4 vol., 1714 p.

#### Report made for an administration or organization

Surname, first name, Title in quotation marks, type of document (report, charter, etc.) name of the institution that ordered the report, date, number of pages.

Example: Cantier Augusta, « Le patrimoine industriel à Puichéric (Aude) », Rapport réalisé pour le Ministère de la Culture et de la communication, direction des patrimoines, 2018, 150 p.

Or if there is no author :

Ministère de la communication, service du patrimoine, « Le patrimoine industriel à Puichéric (Aude) », rapport réalisé en 2018, 150 p.

#### Online articles (webography)

For all articles viewed online, always include the author's first and last name, the title of the article and all other information. Add (if the information is given): Go online on ... [indicate the given date], then consult the ... [indicate the date of consultation], then provide the url address.

Example: Daviet Jean-Pierre, « Mémoires de l'entreprise française du XIX<sup>e</sup> siècle », *Revue d'histoire du XIX<sup>e</sup> siècle*, n°23, 2001. Posted on line June 20, 2005, accessed May 31, 2014. URL : <http://rh19.revues.org/313> ; DOI : 10.4000/rh19.313.

#### Sitography

For websites, indicate the title of the site, add Accessed the .... [Indicated the date] and the url address followed by the title of the site.

*Official website of the European Union. Accessed January 21, 2018.*

[http://europa.eu/index\\_fr.html](http://europa.eu/index_fr.html)

## *Standard presentation sources*

Printed sources, handwritten sources and oral sources should be distinguished.

### 1. Printed sources

These must be presented according to the standards adopted in the bibliography (see the "Bibliography" document), either in alphabetical order or in chronological order.

### 2. Handwritten sources

These must be presented by their place of conservation.

Indicate:

- The precise name of the institution
- the series in which the document is located
- the card number
- description of the **storage container** provided by the archives [if applicable]

Ex:

National Archives Bâtiments civils, sous-série F13

F13 203. Travaux divers à Paris. 1806-1823.

F13 204. Note sur la Direction des Travaux de Paris. s. d.

F13 205. Travaux divers à Paris. An II-1824.

Maison du Roi, sous-série O1

O11068. Inventions diverses, 1748-1792.

O1 1293. Inventions : mémoires et correspondances. Hydraulique, ponts et chaussées (1688-1789).

Minutier central des notaires, série MC

MC/ET/LXXI/66. Inventaire après décès de Jean Claude Taboureux, 18 décembre 1786.

Ecole nationale supérieure des arts décoratifs

Sous-série AJ<sup>53</sup>

AJ53/167. « Noms des élèves qui ont emportés le grand prix ».

Bibliothèque de l'École des ponts et chaussées

Ms 2074. « Avis du S<sup>r</sup> Perronet sur la requête présentée à M<sup>r</sup> le Prévôt des Marchands le 13 juin 1787 »

### 3. Oral sources

If it is a recording or a film, indicate the author's first and last name, the title of the document and the title of the program or series if the document is produced in a document frame, **including date and duration**.

If it is an interview, indicate the name and surname of the person, the date, the place **and** the name of the person who conducted the interview.